

London Borough of Barking and Dagenham

Notice of Meeting

THE EXECUTIVE

Tuesday, 12 April 2005 - 7:00 pm
Council Chamber, Civic Centre, Dagenham

Members: Councillor C J Fairbrass (Chair); Councillor C Geddes (Deputy Chair); Councillor J L Alexander, Councillor G J Bramley, Councillor H J Collins, Councillor S Kallar, Councillor M A McCarthy, Councillor M E McKenzie, Councillor L A Smith and Councillor T G W Wade

Declaration of Members Interest: In accordance with Article 1, Paragraph 12 of the Constitution, Members are asked to declare any direct/indirect financial or other interest they may have in any matter which is to be considered at this meeting

1.4.05

Rob Whiteman
Chief Executive

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AGENDA

1. **Apologies for Absence**
2. **Minutes - To confirm as correct the minutes of the meeting held on 29 April 2005 (circulated separately)**

Business Items

Public Items 3 and Private Items 9 to 10 are business items. The Chair will move that these be agreed without discussion, unless any Member asks to raise a specific point.

Any discussion of a Private Business Item will take place after the exclusion of the public and press.

3. **Chartered Institute of Housing Conference and the Chartered Institute of Environmental Health Conference 2004 and Attendance at 2005 Events (Pages 1 - 4)**

Discussion Items

4. **Internet and Electronic Mail Code of Practice (Pages 5 - 30)**
5. **Annual Efficiency Statement (to follow)**
6. **Any other public items which the Chair decides are urgent**
7. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

Private Business

The public and press have a legal right to attend Council meetings such as the Executive, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972).

Discussion Items

8. **Packaging of the Translating and Interpreting Services Contract (Pages 31 - 33)**

Concerns a Contractual Matter (paragraphs 7 and 8)

Business Items

9. **Renewal of Domestic Central Heating - Appointment of Construction Partners (Pages 35 - 42)**

Concerns a Contractual Matter (paragraph 7)

10. **Technical Analysis Work - Budget Process (Pages 43 - 45)**

Concerns a Contractual Matter (paragraphs 7 and 9)

11. **Any other confidential or exempt items which the Chair decides are urgent**